



950 S. Fort Thomas Avenue
Fort Thomas, Kentucky 41075
859-781-1700

City of Fort Thomas Regulations for the use of Municipal Parks & Shelters

- **Reservations:** Persons/groups who have obtained written permission and park shelter permits from the Recreation Department shall be given priority to utilize the obtained park shelter and all others shall vacate said park shelter immediately. No persons or groups shall assemble for public meetings, debates, or other gatherings without written Recreation Department approval. Use of the Amphitheater without prior approval is strictly forbidden.
- **Capacity:** No event shall be held in a park shelter with more than 75 persons total attendance for the event. Any shelter rental event that will host more than 75 persons is required to obtain additional permission from the Recreation Department.
- **Tables & Tents:** No person or group, when using a shelter or other park area, shall bring in additional tables or tents to supplement the park shelter rental. The user of the shelter shall maintain all items within the confines of the shelter and the rental shall not extend beyond the parameters of the shelter.
- **Hiring of Caterers for Events:** Park users/shelter rentals wishing to utilize the services of a caterer must submit a Special Event permit to the Department for prior approval.
- **Damage:** No person or persons shall take, carry away, disturb, molest, destroy, deface, mutilate, mark or damage anything on or within park property. These actions are subject to criminal prosecution in accordance with the law and legal statutes.
- **Changing Shelters:** Shelter reservations for a specified shelter must be utilized — permit holders are not permitted to utilize a permit for a shelter at a different shelter. Permits are non-transferable.
- **Flags/Signs/Banners:** No flags/signs/banners are permitted to be posted or hung in any manner from the park shelters. Use of staples or nails or other penetrating objects is strictly prohibited and will cause user to lose rights to future park shelter reservations.
- **Parking:** Parking is restricted to marked spaces on pavement parking areas only. Parking on grass areas or sidewalks is strictly forbidden. Violations of this Rule may result in loss of shelter reservation privileges. Park speed limits are 15 miles per hour and should be strictly adhered for the safety of park users.
- **Parade/Races:** No person or group shall engage in any parade, drill, or procession of any kind on or within park property, nor shall a group engage in any racing of any kind, either on foot, bicycle, or vehicle within park property without written permission by the Recreation Department.
- **Trash:** No person or persons shall drop or throw paper, lunch boxes, refuse or litter on or within any park property, but shall place the same in receptacles provided for such purposes.
- **Athletics:** No group shall participate or play in organized athletic events within the park grounds on areas that are not specified as athletic fields. Portions of the park set aside as "park areas" and "greenspace" are for passive recreation use and should not be used for organized team sport play. These activities should take place on specified athletic field areas only.
- **Sales:** No person shall sell or expose anything for sale within the park properties or on any sidewalk bounding such properties without prior approval of the Recreation Department.
- **Animals:**
 1. No animals shall be permitted within improved picnic or play areas.
 2. Groups wishing to utilize animals (pony rides/petting zoos) must submit a Special Event permit to the Department.
 3. No person shall take a dog on or within any park property unless same be held by leash, chain or cord, nor shall any person permit any animal of any kind to run at large upon or within said Parks property, nor shall any animal be tied to any tree, plant or shrub. Per City Ordinance 96.03.C
 4. Proper care of the animal and removal of animal excrement should be followed for the safety and cleanliness of other park users. Per City Ordinance Chapter 91
- **Firearms:** No person shall carry or discharge firearms, slings, bows or any other device by which persons, animals, or birds may be injured or frightened, and no one shall throw stones or other missiles within park property. Per City Ordinance #
- **Fires/Fireworks:** No person/group shall make use of a fire, unless in provided grills for cooking, or any type of fireworks without Recreation Department approval. Per City Ordinance Chapter 94 & 96.05.
- **Alcohol:** No person shall take into or make use of any alcoholic beverages within park property. Per City Ordinance 96.07.G
- **Closing Time:** The park shall be closed at 10:30 P.M. daily and no one shall be in the park after that hour with the exception of approved Recreation Department activities.